



Employment Opportunity in Fort Saskatchewan Child Development Supervisor (Formerly level 3)

ABC Head Start Society has been committed to promoting and supporting strong children, families and communities in Edmonton for over 30 years. We know that by giving children the best possible early learning and development opportunities in life, we ensure the future well-being and prosperity of our families and communities. ABC Head Start Society employees are guided by the Spirit of ABC Head Start. Please find more information at:

<http://abheadstart.org/sites/default/files/assets/docs/The%20Spirit%20of%20ABC%20Head%20Start.pdf>

If your professional values align with our agency mission, vision, strategic directions and Spirit please consider joining our team.

Reporting to the Early Learning and Child Care Manager; responsible for supervising a team of Early Childhood Educators and leading the day to day operations of the playrooms.

Responsibilities

- Plan and implement programming based on the interests and needs of the children in a family grouping model
- Understand and implement the Alberta Curriculum Framework
- Ensure that Accreditation standards are consistently part of the planning and implementation of the daily programming
- Ensure all Licensing requirements are met
- Continuously work to build meaningful and supportive relationships with the children and families of the centre
- Demonstrate best practice in all areas of interaction with children
- Identify and support individual learning and development, diversity, equity and inclusion
- Maintain records of the children and documentation of child's development
- Lead and support an effective multi-disciplinary team that provides the highest quality of Child Care
- Ensure the staff embrace and adhere to the values as outlined on "The Spirit of ABC Head Start"
- Engage in a process of continuous learning and professional development
- Take online MacEwan University course; Exploring Early Childhood Curriculum; Play, Participation and Possibilities
- Work in partnership with GRIT (Getting Ready for Integration Today)
- Enroll and complete MacEwan's online course, Exploring Early Childhood Curriculum, Play , Participation and Possibilities. January to April 2018

Qualifications:

- Must be available to work opening and closing shifts.
- Have a minimum of Diploma in Early Childhood Development or equivalency
- Sound knowledge of Licensing requirements and Accreditation standards
- Clear understanding of the Alberta Curriculum Framework
- Able to manage and motivate staff with a strength based approach, providing the necessary coaching and support for them to achieve their personal best

- Experience working on a multi-disciplinary team
- Strong knowledge of child development and family dynamics
- Excellent interpersonal, organizational and collaborative skills
- Strong professional boundaries
- Excellent oral and written communication skills
- Excellent time-management and organizational skills
- Have a current; First aid certificate, (with childcare component), Police information check, (with vulnerable Sector check), and Intervention record check.

Start Date: January 2018. Interview Dates: *November and December*

Compensation: Pre-Accreditation \$23.67/hour. Accreditation \$25.87/hour.

To apply, email your résumé and a cover letter to dmilne@abcheadstart.org
Please include Supervisor in the Subject Line of the email.

For detailed job descriptions, please visit our web site www.abcheadstart.org.

ABC Head Start thanks applicants for their interest in this opportunity. Candidates considered for the position will be contacted. We are an equal opportunity employer. We welcome diversity and encourage applications from all qualified individuals.

Closing Date: Until filled